TEACH NORTH TEXAS

TNTX 1100 (Step 1) – FALL 2019 Course Syllabus

Instructors		
TNTX 1100.001 and 1100.003	TNTX 1100.002	
Tuesday 12:30-1:50	Thursday 12:30-1:50	
Wednesday 2:00-3:20		
Mr. Casey Harl – TNT Master Teacher	Dr. Cindy Watson – TNT Master Teacher	
Email: Casey.Harl@unt.edu	E-mail: Cindy.Watson@unt.edu	
Office Phone: 940-565-3516	Office Phone: 940-565-4229	
Office: Curry Hall 310E	Office: Curry Hall 309E	
Office Hours:	Office Hours:	
Tuesday 10:00-11:30	Thursday 4:30-6:00	
Wednesday 3:30-5:00	Friday 8:30-10:00	

Communication:

- UNT email is the preferred form of communication. Please do not email within Canvas.
- If you are going to be absent from class, please send an email to your instructor **before** class begins. Attendance DOES count in all TNT courses.
- If you have an emergency related to your campus teach, call or email your instructor ASAP! Also, call the TNT office at 940-565-2265 to notify the office staff.

TNT FAQs:

- Where is the Teach North Texas main office?
 - The TNT main office is in Curry Hall 3rd Floor. The phone number is 940-565-2265.
- Where is the TNT Student Lab?
 - o The student workroom is in Curry Hall 320.
- Who is my program advisor?
 - o The TNT program advisor is Jennifer McDonald. Her office is on the third floor of Curry Hall, room 310F. She can be reached at <u>Jennifer.mcdonald@unt.edu</u> or at 940-565-3890.
- Where do I get teaching materials?
 - Field Placement Coordinator is Mrs. Nancy Terry. Her office is on the third floor of Curry Hall, room 309D. She can be reached at <u>nancy.terry@unt.edu</u> or at 940-565-3546.
- How can I access Canvas?

 Go to https://instructure.unt.edu All assignments for this course will be submitted via Canvas unless otherwise instructed.

Course Prerequisite:

An interest in exploring teaching as a career.

Course Requirements:

Students must be able to:

- travel off campus 6 times during the semester to observe and teach lessons at an area elementary school.
- create documents in Microsoft® Word, PowerPoint and Excel.
- check e-mail and the Canvas course web site daily.
- attach Microsoft® Word documents to e-mail messages.

If assistance is needed to meet these requirements, please see your instructor. Help is available upon request. If you have problems with Canvas, contact the Student Help Desk within UNT's e-campus website.

Course Description/Overview:

Introduction to mathematics, computer science, and sciences teaching as a career. Discussions include standards-based lesson design and various teaching and behavior management strategies. Fieldwork consists of planning and teaching three inquiry-based lessons to students in grades 3–5 in local elementary schools.

This course will provide students with:

- an opportunity to explore teaching in science, mathematics, or computer science as a career.
- early field experiences in teaching.
- an introduction to the theory and practice that is necessary to design and deliver excellent instruction.

To obtain first-hand experience with planning and implementing inquiry-based curriculum, students will teach science, math, or computer science lessons in elementary classrooms in area school districts. TNTX 1100 will meet once weekly for 80 minutes. Working with a partner, students will teach three lessons in a third, fourth, or fifth grade classroom during the semester. Each pair of students will have a mentor teacher who will work with them to improve their teaching abilities as the semester progresses. The mentor teacher will remain in the classroom at all times and provide immediate feedback on the quality of the instruction. Student teaches will be observed by a TNT Master Teacher or adjunct faculty member at least once during the semester, and the students will receive verbal and written feedback.

Special note: Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the Dean of Students for support.



Furthermore, please notify the instructor if you are comfortable doing so. This will enable the instructor to direct you to any resources that may be available.

Policies:

- 1. Dropping the Course: Refer to
 - 2. https://registrar.unt.edu/registration/fall-registration-guide for information regarding deadlines regarding dropping courses.
- 3. **Failing the Course.** Students will fail the course for the following reasons:
 - Missing an arranged teaching date without contacting the mentor teacher and instructor.
 - Missing more than 2 class sessions without contacting the instructor and supporting documentation to excuse the absences.

UNT Academic Calendar at a Glance for Fall 2019		
DATE	EVENT	
Aug. 26	First day of UNT classes	
Sept. 10-Nov. 4	Student may drop a course with a grade of W by completing the Request to Drop Class form and submitting it to the Registrar's Office.	
Sept. 2	No Class – Labor Day Holiday	
Nov. 4	Last day to drop a course.	
Nov. 22	Last Day to Withdraw from University	
Nov. 28-Dec. 1	No Class – Thanksgiving Break	
Dec. 5	Last class day for University	
Dec. 6	Reading Day (no classes)	



Texas Teacher Pedagogy and Professional Responsibilities Standards: EC-Grade 12 (PPR)

Four domains are addressed by the PPR standards in Texas:

- Designing instruction and assessment to promote student learning
- II. Creating a positive, productive classroom environment
- III. Implementing effective, responsive instruction and assessment
- IV. Fulfilling professional roles and responsibilities

During this course, the following competencies are introduced.

<u>Domain I Competency 001:</u> The teacher understands human developmental processes and applies this knowledge to plan instruction and ongoing assessment that motivates students and are responsive to their developmental characteristics and needs.

<u>Domain 1 Competency 002</u>: The teacher understands student diversity and knows how to plan learning experiences and design assignments that are responsive to differences among students and that promote all students' learning.

<u>Domain 1 Competency 003</u>: The teacher understands procedures for designing effective and coherent instruction and assessment based on appropriate learning goals and objectives.

<u>Domain 1 Competency 004</u>: The teacher understands learning processes and factors that impact student learning, and demonstrates this knowledge by planning effective, engaging instruction and appropriate assessments.

<u>Domain 2 Competency 005</u>: The teacher knows how to establish a classroom climate that fosters learning, equity and excellence and uses this knowledge to create a physical and emotional environment that is safe and productive.

<u>Domain II Competency 006</u>: The teacher understands strategies for creating an organized and productive learning environment and for managing student behavior.

<u>Domain III Competency 007</u>: The teacher understands and applies principles and strategies for communicating effectively in varied teaching and learning contexts.

<u>Domain III Competency 008</u>: The teacher provides appropriate instruction that actively engages students in the learning process.

<u>Domain III Competency 009</u>: The teacher incorporates the effective use of technology to plan, organize, deliver and evaluate instruction for all students.

<u>Domain III Competency 010</u>: The teacher monitors student performance and achievement; provides students with timely high-quality feedback; and responds flexibly to promote learning for all students. <u>Domain IV Competency 012</u>: The teacher enhances professional knowledge and skills by effectively interacting with other members of the educational community and participating in various types of professional activities.

These competencies are subdivided into measurable standards that are matched to the objectives for the course as described below. See the source below for further details: **Source:**

Texas Education Agency. (n.d.) *Pedagogy and Professional Responsibilities Standards (EC- Grade12). Retrieved January 9, 2017, from*

http://tea.texas.gov/WorkArea/DownloadAsset.aspx?is=2147484798



Course Goals and Expectations

Students will be able to	Evidence of Student Learning:
utilize science or mathematics content knowledge to plan and teach three middle or upper elementary grade lessons	 implement content accuracy throughout each lesson plan reflect upon observations by the mentor teacher and the master teacher or another assigned observer
utilize exemplary sources of inquiry-based science or math lessons	participate in model lesson demonstrations in class
recognize state standards for each lesson plan locate and Identify where and how to find standards Texas Essential Knowledge and Skills (TEKS).	identify grade level TEKS for each lesson taught
identify performance objectives for each lesson and assess objectives to determine measurability define what an educational objective is in an interactive notebook.	compare and contrast objectives for alignment with TEKS and measurability
teach three inquiry-based lessons using the 5E model	 implement three inquiry-based lesson plans reflect upon the written feedback by the mentor teacher and TNT observer for three inquiry-based lessons
use probing questions to elicit feedback to determine students' acquisition of knowledge	identify question levels using Bloom's Taxonomy
discuss strategies for achieving instructional equity	 discuss, model, and utilize proven techniques for equity in classroom participation explain what equity in the classroom is and what it is not
demonstrate proficiency in the use of technology for productivity purposes	 communicate electronically with instructor and mentor post to Canvas integrate technology in lesson implementation (as available) includes participating in and leading one inquiry based computer science lesson
implement safe classroom practices	 review safety practices before beginning each lesson plan reflect upon observations by the mentor teacher and TNT observer
assess commitment to pursue teaching as a career.	participate in a class discussion on intentions to pursue teaching as a career
Identify the individual stages of the 5E lesson plan	complete final evaluation



ASSIGNMENTS	POINTS
Attendance	20
Professionalism	15
Miscellaneous Assignments	3
Observation 1 Reflection	5
Observation 2 Reflection	5
Observation 3 Reflection	5
Practice Teach 1 (to be completed prior to teach)	5
Practice Teach 2 (to be completed prior to teach)	5
Practice Teach 3 (to be completed prior to teach)	5
Teach 1 Reflection	5
Teach 2 Reflection	5
Teach 3 Reflection	5
Interactive Journal	10
5E Final Evaluation	12
TOTAL	105

All assignments are due at 11:59 pm the day of the assignment (one minute prior to midnight).

Grading Scale:

Special Note: A Passing grade is a 70 or above.

Weekly Outline

These topics are a guide and may be modified based on needs and assessments throughout the semester.

	Topics	
Class		
Week 1 Aug 26-30	Topics: Course Orientation, Forms, Teaching Availability and Interactive Notebooks	
Week 2 Sept 2-6	Topics: Exploring Inquiry Driven Learning: Why and How, Meet your Mentor, Professionalism, and Effective Teaching	
Mentor Match Meeting Saturday, September 7 th , CURRY HALL, 2 ND FLOOR Room 203 @ 8:30 am		
Week 3 Sept 9-13	Topics: Model Teach 1, Connecting the 5Es and Attention Getters	
Week 4 Sept 16-20	Topics: Elaborating on Teach 1 – 5E's and Inquiry Based Learning	
Week 5 Sept 23-27	Topics: Reflection, Developing a Teacher's Voice – Social Contract	
Week 6 Sept 30-Oct 4	Topics: Model Teach 2, Connecting the 5Es	
Week 7 Oct 7-11	Topics: Elaborating on Teach 2 - Traditional vs Constructivist classrooms – Teacher Voice	
Week 8 Oct 14-18	Topics: Exploring the power of Questions – Bloom's Taxonomy	
Week 9 Oct. 21-25	Topics: Model Teach 3	
Week 10 Oct 28-Nov 1	Topics: Elaborating on Teach 3 - More Blooms Taxonomy and Wait Time	
Week 11 Nov 4-8	Topics: Blooms Taxonomy and High Yield Instructional Strategies	
Week 12 Nov 11-15	Topics: Standards and objectives	
Week 13 Nov 18-22	Topics: Review for final, Turn in Interactive Notebook	
Week 14 Nov 25-28	Topics: Pick up Notebook. Online Assignment.	
Week 15 Dec. 2-6	Topics: Looking back & looking forward: Final Exam and Evaluations	
Final Exam Week Week 16: Dec. 9-13	NO TNTX 1100 classes	



Expectations:

- 1. Attendance: 20% of your grade is based on active participation in all class sessions. Points will be deducted for absences whether they excused or unexcused. In order for an absence to be considered "excused" you must:
 - Contact the instructor via email on or before the class day with an explanation.
 - Make arrangements to get any handouts that were distributed.
 - Contact your teaching partner to coordinate the next lesson.

Note: You will be working in groups to prepare lessons. Missing class means you will miss the opportunity to work with your partner and to prepare to teach your lesson. Your students deserve your best effort.

In class you will: 1) observe and learn from model lessons, readings and other resources; 2) Sign up for a practice teach.

Outside of class you will: 1) plan and practice your lessons with your partner and practice with a TNT coach; 2) get feedback from the TNT coach and other members of the class regarding your lesson.

Because the course meets only once per week and there are no textbooks, most topics and activities are covered only during class sessions. Missing class means you will miss required information and experiences.

The workload for each lesson will be shared with a partner. If you miss a class, it is your responsibility to communicate with your partner about how to coordinate the next lesson. Don't leave your partner guessing about how and when you will get together!

- 2. **Professionalism**: In this course, you are given the opportunity to acclimate in the professional education community. Therefore, professionalism will be assessed in the following ways.
 - a. Being on time for class commitments, including the three teaches at the elementary campus, the practice teaches, and our weekly classes;
 - b. Being prepared for the three classroom teaches and practice teaches. This means you will have on hand your lesson plan, name tents and materials;
 - c. Documenting electronic communication with your mentor teacher confirming observation dates, teach dates, and any changes that may crop up over the semester.*
 - d. Arriving at your assigned campus at least 20 minutes prior to your scheduled teaching time.
 - e. Dress appropriately and professionally when going to schools. Follow the teacher dress code. The dress code can be found under Course Documents on Canvas.
 - f. Completing a self/peer evaluation form after each lesson taught.





******TNT instructors should be copied in ALL communication with mentor teachers and partners.******

3. Submitting Assignments: In order to receive credit, ALL ASSIGNMENTS ARE SUBMITTED THROUGH CANVAS unless specifically directed otherwise. If you have difficulties with Canvas, contact their help desk immediately. "It wouldn't let me submit" is not a valid excuse.

Late Work Policy

Assignments are due on or before the assignment due date as published in Canvas. After that date, if the assignment is turned in within a week of the published due date, a maximum of half-credit may be received for the late assignment. After one (1) week, no credit will be given for the late assignment.

Certain key assignments related to accreditation are required to be uploaded to Foliotek. Failure to upload an assignment to Foliotek, more than one week after the published due date, will result in a grade of zero. Additionally, failure to upload a key assignment more than one week after the published due date but within two weeks of the published due date, will receive no credit and result in failure of the course.

Background Check Policy

Along with Teach North Texas, our school district partners establish deadlines for completion of background checks that permit teacher education candidates to conduct observations and teaching events in public schools. For this reason, each student must provide evidence of a completed background check by September 11, 2019.

Students who do not successfully complete the background check will be unable to complete mandatory course requirements and will receive a grade of "F" in the course unless the student drops or withdraws from the course according to UNT deadlines. Students that drop or withdraw from classes may become ineligible for financial aid.

Communication with Instructor, mentor teacher, and classmates:

- 1. Use UNT e-mail or telephone for communication with the instructor.
- Students are encouraged to develop communication networks with other class members via electronic communication vehicles such as Canvas's e-mail or Microsoft products. The use of University-based electronic media is governed by University



Policy. Violation of University policy will result in loss of privileges and significant loss of points in this class.

3. Materials Management: All materials will be prepared for you. Check-out these materials according to instructions given in class.

Field Experience:

Background Check Policy
 Along with Teach North Texas, our school district partners establish deadlines for
 completion of background checks that permit teacher education candidates to
 conduct observations and teaching events in public schools. For this reason, each
 student must provide evidence of a completed background check by Friday
 September 6, 2019.

Students who do not successfully complete the background check will be unable to complete mandatory course requirements and will receive a grade of "F" in the course unless the student drops or withdraws from the course according to UNT deadlines. Students that drop or withdraw from classes may become ineligible for financial aid.

- You and a teaching partner will teach <u>THREE</u> hands-on science/mathematics/computer science lessons in a local elementary school. You will observe your mentor teacher's class <u>THREE TIMES</u> during the semester.
- 3. Written lesson plans will be given to you. You will be expected to:
 - Practice every aspect of your lesson before you teach it.
 - Decide exactly how you and your partner will share the teaching responsibilities and divide the lesson.
 - Arrive at least 20 minutes before your scheduled teaching time.
 - Ensure that all materials are collected and classroom space is clean after the lesson.
 - Learn and use the names of your students. Use name tents or name plates so you can call students by their names throughout the lesson. This is an easy and effective classroom management technique.
- 4. For security reasons, all schools require that you sign in at the front office of the school each day that you visit. Be sure to wear your visitor badge that identifies you as a Teach North Texas (TNT) student. You will not be allowed on your assigned campus until your background check has cleared.

NOTICE: If a lesson needs to be rescheduled, you must inform your instructor via email in advance. You may not reschedule a teaching date without the permission of a Master Teacher. Doing so will result in the loss of significant professionalism points.

5. You will **reflect on each observation and teach** by answering reflection questions. You will come to class prepared to discuss those reflections. **There is a different reflection guide for each of the five reflections**. Each forum lists the questions that you should address in each of the five reflections. You will submit a reflection and a self/peer evaluation after each teach.



- 6. If an emergency arises and you have to miss your scheduled teaching day, notify your partner, your mentor teacher and your instructor as soon as you know. Your partner should teach the lesson alone if necessary.
- 7. As a representative of TNT and a visiting teacher in a school district, you are expected to:
 - Observe all school district rules, policies, and procedures.
 - Dress appropriately and professionally when going to schools. Follow the teacher dress code. The dress code can be found under Course Documents on Canyas.
- 8. Report <u>immediately</u> to the instructor and/or appropriate team members any problems you have, including the need for additional supplies.



Teach North Texas Web Site

Standard Syllabus
Statements

Related Policy 06.049 Course Syllabi Requirements

Policy Statements: By including standard policy statements in the syllabus, faculty members set forth clear expectations for students. Listed below are example statements to include in a course syllabi.

I. Required Statements

A. Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from



the University. [Insert specific sanction or academic penalty for specific academic integrity violation].

- B. ADA Accommodation Statement. The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at http://www.unt.edu/oda. You may also contact ODA by phone at (940) 565-4323.
- C. Course Safety Procedures (for Laboratory Courses). Students enrolled in [insert class name] are required to use proper safety procedures and guidelines as outlined in UNT Policy 06.038 Safety in Instructional Activities. While working in laboratory sessions, students are expected and required to identify and use proper safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the UNT is not liable for injuries incurred while students are participating in class activities. All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider obtaining Student Health Insurance, Brochures for student insurance are available in the UNT Student Health and Wellness Center. Students who are injured during class activities may seek medical attention at the Student Health and Wellness Center at rates that are reduced compared to other medical facilities. If students have an insurance plan other than Student Health Insurance at UNT, they should be sure that the plan covers treatment at this facility. If students choose not to go to the UNT Student Health and Wellness Center, they may be transported to an emergency room at a local hospital. Students are responsible for expenses incurred there.
- D. **Emergency Notification & Procedures.** UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety



emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

II. Optional Statements.

- A. Retention of Student Records. Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.
- B. Acceptable Student Behavior. Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at deanofstudents.unt.edu/conduct.
- C. Access to Information Eagle Connect. Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail: eagleconnect.unt.edu/
- D. Student Evaluation Administration Dates. Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look



for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website at www.spot.unt.edu or email spot@unt.edu.

E. **Sexual Assault Prevention.** UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648.



References and Cross References.

UNT Policy 04.008, Records Management and Retention

UNT Policy 06.035, Academic Freedom & Academic Responsibility

UNT Policy 06.038, Safety in Instructional Activities

UNT Policy 06.039, Student Attendance and Authorized Absences

UNT Policy 06.003, Student Academic Integrity

UNT Policy 16.001, Disability Accommodation for Students and Academic Units

UNT Policy 16.005, Sexual Harassment



☐ Show Up

- Go to class every day, take notes, and participate in discussions.
- It's a pretty big campus, but we'll help you find your way.

☐ Find Support

- · Everyone needs help sometimes.
- Whether you need tutoring for a tough class or a checkup for the health center, we've got your covered.

□ Take Control

- Know where you are going and what you're doing.
- Use tools to help you choose a major and tips to make the most of every minute.

Be Prepared

- Do your homework and study.
- Conquer a college-sized workload with speed reading classes, writing skills labs and the community.

☐ Get Involved

- New people, places and perspectives are coming your way.
- . Join a student organization and explore the campus and the community.

☐ Be Persistent

- College is hard, but you are not alone.
- · Meet your challenges head on and ask for help when you need it.

Visit "Succeed at UNT" <u>www.succeed.unt.edu</u> to find student success messages, a user-friendly, accessible links to student support services.

TEACH NORTH TEXAS